**Sprint 3Report**

**Product Name**: Tutor+

**Team Name**: Tutor Squad

**Completion Date**: 2018-12-2

**Actions to stop doing**

For Sprint 4, we have accomplished a lot of user stories goals. During this sprint, we should avoid the following steps in order to be more effective about the whole teamwork.

First of all, as we set the deadlines, but unfortunately again, an accident happened to one of the team members, and he cannot work on the project efficiently. We may set up a backup plan to avoid this kind of situation.

Secondly, frontend developer and backend developer need more communications and agreement on designs. Some pages design tended to delay.

Thirdly, since it was thanksgiving holiday in the first week of sprint 4, teamwork on those days was kind of delayed.

**Actions to start doing**

We should do the following things to improve our efficiency.

First, we should take more effort on time management, which could be done by setting up more strict deadlines, to avoid teamwork being delayed.

Second, we should have more small meetings for specific members, and it could not have all six team members attended. It is just for some specific work on unique parts.

Thirdly, we should set up earlier deadlines to get enough time for testing.

**Actions to keep doing**

As we have a branch oriented manage system, everything is pretty clear. We should keep using this system not only to manage features but also various branches. We also have a very clear work allocation which is shown on our Nuclino.

**Work completed/not completed:**

User story 1 (“As a user, I want to have conversations with my tutors and/or students”)

Done - Task 1 UI design (20 hours)

Done - Task 2 Database design (10 hours)

Done - Task 3 GitHub research (6 hours)

Done – Task 4 Bug test (1 hour)

User story 2 (“As a user, I want to have a page to manage my friends who I am having conservations with”)

Done - Task 1 UI design (15 hours)

Done - Task 2 Database design (8 hours)

Done – Task 3 Bug test (1 hour)

User story3 (“As a user, I want to have some recommendations before my search on the search page”)

Done - Task 1 UI design (5 hours)

Done - Task 2 Image uploading (7 hours)

Done – Task 3 Database design (7 hours)

Done – Task 4 Bug test (1 hour)

**Work completion rate**

-User stories done (3/3): 0.2142/day

-Work hours (74 hours): 5.3h/day